

To be confirmed on 14th November 2022

Minutes of the meeting held on Monday 24th October 2022
at the Carus Centre, Huddlesden

Welcome: Chair welcomed all in attendance.

Present: Councillor S Pendry(SP) (in the Chair)
Councillors C Tyrie(CT), M Smalley(MS), L Taylor(LT)

Officers: L Balfe(LB) Clerk

Members of the Public: Peter Tyrie

RESOLUTIONS

0977 Apologies:

Councillor H Kershaw(HK), PCSO Ryan Guy & Ward Councillor Julie Slater

0978 Declarations of Interest and Dispensation considerations

There were no declarations of interest.

0979 Minutes of last meeting

Resolved: That the minutes of the last meeting held on 29th September 2022 confirmed as a correct record **Prop:** Cllr MS **Sec:** Cllr CT. Approved by unanimous vote. LT has read the minutes of last meeting.

0980 Statutory Business

a) Elections: Nothing to report.

b) Planning

The Chair contacted Nick Blackledge to provide some clarity on the planning permission regarding the amendment to a current application of the development at the bottom of Victoria Buildings. However more information is still needed.

Action: Clerk to contact Nick Blackledge at BWDBC to introduce self as new clerk and query planning amendment further **Ongoing** to be resolved prior to next meeting.

c) Clerk and Councillor training courses

Cllr SP informed Councillors that LB would need to attend a training course with the LALC. Cllr SP expressed that it would be good practice and beneficial for all Councillors to attend this training course.

Action: LB to contact Deborah at the LALC to find out when future training courses are being held. **Ongoing**

0981 Current and Historical Parish Records

Resolved The Chair has now retrieved the current and historical records from Geoff Cooper (previous Acting Clerk) and they have been given to LB (new clerk).

0982 Finance

a) Approval of Expenditure;

Contact LALC regarding maintaining precept at current levels for next financial year -

Cllr SP has received correspondence from BWDBC that the precept for next year will be decided December 2022/January 2023 **Ongoing**

b) Parish Council Precept

The chair informed councillors that a budget setting meeting needs to be held before Friday 18th November 2022 to discuss main objectives for the Parish Council.
The date for the next meeting has been set for 14th November in order to discuss these matters further **Ongoing**

c) Invoices Received

Invoice received from Kim Mcinery for internal auditing services £220.00

Resolved: This has now been paid as of 24th October 2022.

Cllr SP has also contacted EYRCA to provide the Parish Council with an invoice for the full year regarding the room hire for council meetings. **Ongoing** Cllr SP will inform Councillors at the next meeting

0983 Matters Arising

a) Employment of new clerk

Resolved: A new clerk has been appointed after vacancy notices were put out in the local community in search of a new candidate. LB has been appointed by councillors after a unanimous vote. **Prop:** Cllr LT **Sec:** Cllr CT

b) Clerks report

There is no clerk's report from the last meeting due to the resignation of the previous Acting Clerk.

c) Annual Governance and Accountability

0984 Any Other Business

a) Christmas Hampers/Selection Boxes

Cllr CT asked Councillors thoughts on providing hampers for over 65's and selection boxes for under 10's in the Parish as a gesture of goodwill at Christmas. All councillors in agreeance for this to go ahead.

Prop: Cllr MS **Sec:** Cllr LT

Action: Clerk to contact BWDBC for a resident list to establish numbers and search for an appropriate local business to provide the hampers.

b) Benches and Noticeboards

Councillors discussed refreshing noticeboards and benches in the Parish. This is to be discussed further at the next meeting. **Ongoing**

c) Remembrance Day Wreath

Cllr MS asked councillors about the possibility of the Parish Council providing a Remembrance Sunday wreath for the cenotaph service in Hoddlesden.

Action: Cllr MS to source florist to make a wreath on behalf of the Parish Council and inform councillors of costings before 13th November 2022 **Ongoing**

0985 Public Participation

No public participation to be noted

0986 Date and time of Next Meeting

14th November 2022 at 7pm

0987 Close of Meeting

Chair thanked everyone for their attendance and looking forward to the next meeting.

The meeting closed at 8.15pm.